

PROCEDURES

For Submitting Batch Releases through CALBase

When submitting a request to TechniCAL to evaluate a Batch Release through CALBase, please follow these procedures:

Steps in CALBase:

1. First, navigate to <https://calbase.tcal.com>
2. Click “Batch Releases” on the top menu.
3. Click the blue “plus box” to create a new batch release request.
4. Fill in all the information, including:
 - Date of Batch/Production
 - Product & Formula Name
 - Container Type & Size
 - Retort & Batch Number
 - The amount of containers in the batch that will be released
 - The amount of containers in the batch that had thermocouples installed in them
 - The CALSoft File Name
5. Upload the following documentation from the heat penetration test:
 - CALSoft HP File (.chp)
 - Retort Record/Batch Report
 - Product Data Sheet
 - Product Formulation & Preparation Procedures
 - Any other supporting documentation that may be relevant
6. Click “Submit Batch Release”

Naming Files:

CALSoft auto-names the HP files with the DATE and then the sequence on that day, so for example... the first HP test on July 18, 2024 would be named 24071801.chp... then next will be 24071802.chp... etc. **Please do not change that name.** If you want to add a description to the file name, you can do that AFTER the autogenerated name... such as 24071801-BBQChicken-4oz.chp.